

MOTTRAM ST. ANDREW PRIMARY ACADEMY

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Priest Lane
Mottram St. Andrew
Macclesfield
SK10 4QL

Headteacher: Miss J. Willerton BSc, MA, PGCE

Complaint Form - Stage 3 (Complaint heard by the Chair of Governors)

Please complete and return together with a copy of the Complaint Form - Stage 2 to the Chair of Governors via the school office.

Your name:

Pupil's name (if relevant):

Your relationship to the pupil (if relevant):

Address:

Telephone number:

Email address:

Please explain why you are not satisfied with the Headteacher's decision:

Please attach any relevant documentation.

What further action, if any, have you already taken to try to resolve your complaint?

What further action do you feel might resolve the problem at this stage?

Signature:

Date:

Official Use:

Date acknowledge:

By whom:

Complaint referred to:

Date: